

Risk area:

ACCIDENTS

Assessment performed by:	Gill Taylor & Andy Taylor – Company Directors
Workplace:	Harwes Farm
Employer:	Harwes Farm Community Interest Company

Some Potential Hazards in this Risk Area	Estimated Risk Level			Some Useful Controls in this Risk Area	Action Dated
	High	Med.	Low		
1. Parents not informed 2. Emergency contact numbers not on file 3. Failure of first aid * 4. Records of accidents and of first-aid treatment not made or kept *Gill Taylor First Aid In The Workplace Level 2 * Andy Taylor BELA First Aid In The Outdoors - Duke of Edinburgh's Award			✓ ✓ ✓ ✓	1. Health & Safety Policy 2. Security Policy 3. Accidents Policy 4. Records made and kept of all accidents and first-aid treatment	APRIL 2015
If one of these hazards is identified in your school, please tick (✓) the level of risk, and indicate the date when any consequent controls were put in place. For additional hazards and/or control measures, please use the table below.					

Additional Hazards Identified in this School	Estimated Risk Level			Control Measures to be Instituted	Action Dated
	High	Med.	Low		
Snow fall Ice	X			In most cases, activities to be postponed. In addition access to the farm will be frustrated.	APRIL 2015

People at risk (✓):	Pupils	✓	Staff	✓		✓	Visitors	✓	Contractors	✓
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Employees & volunteers informed of risk assessment via all of the following means:	1. Announcement in staff meetings 2. Induction for new staff 3. Notice boards and wherever else appropriate
Employees & volunteers to report newly-identified hazards via:	Notification to Gill Taylor & Andy Taylor Company Directors
Date of next assessment:	Spring 2016
Assessment frequency:	Annually
Date: 01/02/15	Signed: G A Taylor