

Risk area:

Legionella and water hygiene

Assessment performed by:	Project Director and/or Co Director, preferably both
Workplace:	Harwes Farm Community Interest Company
Employer:	

Some Potential Hazards in this Risk Area	Estimated Risk Level			Some Useful Controls in this Risk Area	Action Dated
	High	Med.	Low		
1. All air conditioning units are serviced on an annual basis. 2. Taps are left to run on a regular basis, at least weekly to avoid standing water. 3. Any areas of standing water are emptied.			✓ ✓ ✓	1. Health & Safety Policy	01/04/15

If one of these hazards is identified, please tick (✓) the level of risk, and indicate the date when any consequent controls were put in place. For additional hazards and/or control measures, please use the table below.

Additional Hazards Identified in this School	Estimated Risk Level			Control Measures to be Instituted	Action Dated
	High	Med.	Low		
Out of hours		✓		The Project Director and/or Co Director walk around the site before and after visits checking for any issues and potential risks. Appropriate action is taken. Annual servicing of the water system (located in the stable) takes place and records kept. Salts are added to the water supply to preserve taste and colour quality. Further environmental inspection takes place by Pendle Borough Council each time Harwes Farm applies for a temporary event notice (TEN) (at least once per year) in line with the Council's best practice for granting the application. Record is kept.	Apr 2015

People at risk (✓):	Pupils ✓	Staff ✓	Parents ✓	Parent helpers ✓	Visitors ✓	Contractors ✓
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Employees informed of risk	1. Announcement in staff meeting
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assessment via all of the following means:	2. Induction for new staff 3. Notice boards and wherever else appropriate		
Employees to report newly-identified hazards via:	Notification to the Headteacher / Deputy Headteacher/ H&S Governor		
Date of next assessment:	Autumn 15		
Assessment frequency:	Annually		
Date:	Sept 14	Signed:	